



**BOROUGH OF EDGEWATER  
RESOLUTION**

<b>COUNCILPERSON</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
GUTIERREZ				
LAWLOR				
MONTE				
VIDAL				
MARTIN				
BARTOLOMEO				
MAYOR				

DATE: December 15, 2025

RESOLUTION No. 2025-267

INTRODUCED BY: \_\_\_\_\_

SECOND BY: \_\_\_\_\_

**APPOINT PART-TIME PER DIEM ZONING OFFICER**

**WHEREAS**, Article XV Chapter 71, Sections 49-52 of the Borough of Edgewater Code creates the position of Land Use Administrator; and

**WHEREAS**, the Land Use Administrator works closely with the Construction Official, Building Department, and both Land Use Boards to review land use applications; and

**WHEREAS**, Article V Chapter 240, Section 41 of the Borough of Edgewater Code creates the position of an Administrative Officer who will review development applications and apply them to the Borough of Edgewater Zoning Code of Chapter 240 and the Administrative Officer and Land Use Administrator shall be known as the Zoning Officer; and

**WHEREAS**, Article XV, Chapter 71, Section 50 shall place an appointment term of one (1) year; and

**WHEREAS**, the need for a Zoning Officer is immediate due to an unexpected retirement, a month-to-month appointment will be made until a successor is named and qualified for a one (1) year appointment; and

**WHEREAS**, the Zoning Officer will be responsible for the administration and enforcement of all local zoning laws, ordinances, rules and regulations, the ability to examine plans including UCC permit applications with the ability to prepare reports containing findings, conclusions, and recommendations and attend land use meetings.

**NOW, THEREFORE BE IT RESOLVED**, that it is the recommendation of the Mayor and Borough Administrator that J.P. Lee, who has the necessary experience and New Jersey State Zoning Officer License, be appointed the zoning officer on a month-to-month basis until a successor is named and qualified; and

**BE IT FURTHER RESOLVED**, that the hourly rate of pay for this position is provided in the yearly salary ordinance and limited to nineteen (19) hours per week with no benefits for the exception of sick and vacation hours as provided by New Jersey Civil Service regulation; and

**BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough of Edgewater that J.P. Lee is hereby conditionally appointed on a month-to-month basis until a successor is named and qualified.

**I hereby certify that the above resolution was adopted by the Governing Body on December 15, 2025.**

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Michael J. McPartland  
Mayor

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Stephanie Evans, RMC  
Borough Clerk