



EDGEWATER FIRE PREVENTION BUREAU

INSPECTORS
201-943-1700

STEVEN J. CURRY
FIRE OFFICIAL/
FIRE SUBCODE OFFICIAL H.H.S.
201-943-1700 x4117

916 RIVER ROAD FLOOR 3

EDGEWATER, NEW JERSEY 07020-1295

SECRETARIES OFFICE: 201-943-1700 X 4116, X 4115

FAX: 201-943-3015

QUINTON SR: x4203
P CHEVALIER: x4204
QUINTON JR: x4206
G. SMITHSON: x4202
D. WRIGHT: x4205
J. SICCARDI: X4211

Application for a RENTAL Certificate of Compliance (COC) Ord# 157-10

DATE: _____

PROPERTY ADDRESS: _____ APT/UNIT NO.: _____

BLOCK: _____ LOT: _____ YEAR BUILT: _____ OWNER OCCUPIED: YES _____ NO _____

Check ONE: 1 Family: ___ 2 Family: ___ 3 Family: ___ 4 Family: ___ 5+ Family ___ Condo: ___

Duplex: ___ Co-op: ___ Townhouse: ___ Commercial: ___ Residential/Commercial: ___

PROPERTY OWNER: _____

PROPERTY OWNER'S ADDRESS (MAILING/RESIDING): _____

PROPERTY OWNER'S EMAIL ADDRESS: _____

CITY: _____ STATE: ___ ZIP CODE: _____ TELEPHONE: _____

RENTER'S NAME: _____ TELEPHONE: _____

CONTACT FOR INSPECTION: NAME _____ PHONE: _____

REQUIREMENTS:

- 1) We accept credit cards (fee applies) and checks (payable to the Borough of Edgewater Fire Prevention) for \$100. Inspections that fail are subject to additional fees. \$50.00 reinspection fee if the unit fails the first time. \$75.00 each additional failure.
- 2) Include the name and telephone number of the contact person responsible for meeting the inspector. The inspector will NOT call before arriving and exact arrival times will not be given out.
- 3) All pages of information on the application shall be read and filled out completely.
- 4) All requirements on the COC Affidavit pertaining to the unit/building being inspected shall be complied with.
- 5) No one is permitted to occupy the premises prior to approval from the Fire Prevention Bureau.
- 6) You are required to register with the Rent Leveling Board within 60 days of tenancy start.
- 7) A COC will only be issued once all open building permits are closed; and all taxes, penalties and/or fees due to the Borough are paid.
- 8) OWNERS: A COC must be applied for before a property is rented out and before the tenant moves in. Additionally, owners will be billed an annual \$100 registration fee for non-owner-occupied units. Owners who occupy a unit in their 2 family homes are exempt from the annual fee. Ordinance#: 204-12

I have read the requirements for obtaining a Certificate of Compliance and fully understand and agree to comply with the requirements.

Printed Name of Property Owner

Property Owner's Telephone Number

Signature of Property Owner

Property Owner's E-Mail Address

FOR OFFICE USE ONLY: CERTIFICATE # _____ CHECK #: _____ CC: _____

INSPECTION DATE SCHEDULED: _____ TIME: _____



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Smoke/Carbon Dioxide (CO) Detectors / Fire Door / Fire Extinguisher Requirements

SMOKE DETECTORS SHALL BE LOCATED:

- **If constructed prior to 1977 - on each level of dwelling and within 10 feet of sleeping areas. Detectors may be battery powered provided they utilize a 10-year sealed battery.**
- **If constructed between 1977 and 1983 - 110V Smoke Detector in the basement, and within 10 feet of all sleeping rooms. No interconnection or battery back-up required; however, battery backup is strongly recommended. Battery operated smoke detection is required on all other levels and shall utilize only 10-year sealed battery detectors.**
- **If constructed between 1984 and 1989 - 110V Smoke Detector on each level of dwelling, and within 10 feet of all sleeping rooms. All smoke detectors shall be interconnected. Battery back-up is not required but is strongly recommended.**
- **If constructed between 1990 and 1992 - 110V Smoke Detector with battery back-up located on each level of the structure, inside of each sleeping room, and within 10 feet outside of sleeping rooms. All smoke detectors shall be interconnected. Battery back-up is required unless the building is fully sprinklered. Nevertheless, battery back-up is strongly recommended.**
- **If constructed between 1993 and 1999 - 110V Smoke Detectors with battery back-up located on each level of the structure, inside of each sleeping room, and within 10 feet outside of sleeping rooms. All smoke detectors are to be interconnected. Smoke detection is not required in bedrooms if building is fully sprinklered. Battery back-up is not required if building is fully sprinklered. Nevertheless, battery back-up is strongly recommended.**
- **If constructed between 2000 and present - 110V Smoke Detectors with battery back-up located on each level of the structure, inside all sleeping rooms, and within 10 feet outside of sleeping rooms. All smoke detectors are to be interconnected. (Note: There are no battery back-up exemptions for a fully sprinklered building.)**

Notes:

1) SMOKE DETECTORS

1. All Smoke Detectors with a manufacture date greater than 10 years must be replaced.
Detector Date of Manufacture (located on back of detector): _____
2. All battery-operated smoke detectors shall be of the 10-year sealed battery type and MUST be UL-listed or ETL-Listed.
3. Smoke Detectors shall be installed securely at the highest point of the ceiling or, for level ceilings, may be installed on a wall between 4 and 12 inches below the ceiling.
4. Smoke Detector operation shall be tested monthly. Backup batteries in 110V detectors shall be changed once a year to assure proper operation. Unless equipped with a ten-year sealed battery.

2) CARBON MONOXIDE DETECTORS SHALL BE LOCATED:

- A. Within 10 Feet of all sleeping areas;
- B. On every level of the dwelling;
- C. Immediately outside of any room containing a fuel-burning appliance;
- D. In close proximity to the entrance of an attached garage;

Notes:

1. All Carbon Monoxide Detectors with a manufacture date greater than 5 years shall be replaced unless manufacturer's literature allows for a longer period. In that case, submit the manufacturer's literature with this affidavit.

Detector Date of Manufacture (located on back of detector): _____

2. Carbon monoxide detection that is part of a combination smoke/carbon monoxide detector with a 10-year sealed battery is good for 10 years from date of manufacture.

3) APARTMENT ENTRY DOORS:

- A. All doors separating dwelling units from common hallways shall be self-closing and self-latching. Check operation by opening the door halfway and verifying that the door fully closes and latches on its own.
- B. Double-keyed cylinder deadbolt locks are prohibited on egress doors.



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INSPECTORS CHECKLIST FOR SMOKE AND CARBON MONOXIDE COMPLIANCE

SMOKE DETECTION:

ARE THE SMOKE DETECTORS WITH-IN 10 YEARS OLD? Y N

ARE SMOKE DETECTORS 110 VOLT WITH 10 YEAR BATTERY BACK-UP Y N

ARE SMOKE DETECTORS 10 YEAR BATTERY OPERATED ONLY Y N

HOW MANY DETECTORS ON FLOOR 1 _____ TYPE 110 BATTERY LOW VOLTAGE COMBO

HOW MANY DETECTORS ON FLOOR 2 _____ TYPE 110 BATTERY LOW VOLTAGE COMBO

HOW MANY DETECTORS ON FLOOR 3 _____ TYPE 110 BATTERY LOW VOLTAGE COMBO

CARBON MONOXIDE DETECTION:

ARE CARBON MONOXIDE DETECTORS LOCATED WITH-IN 10 FEET OF THE SLEEPING AREA Y N

ARE CARBON MONOXIDE DETECTORS WITH-IN TEN YEARS OLD Y N

HOW MANY DETECTORS ON FLOOR 1 _____ TYPE PLUG-IN BATTERY COMBO

HOW MANY DETECTORS ON FLOOR 2 _____ TYPE PLUG-IN BATTERY COMBO

HOW MANY DETECTORS ON FLOOR 3 _____ TYPE PLUG-IN BATTERY COMBO

SELF CLOSING SELF LATCHING FIRE RATED DOORS:

ARE APARTMENT DOORS SELF CLOSING, LATCHING AND FIRE RATED Y N

CERTIFICATE TO BE ISSUED Y N DATE ISSUED: _____

INSPECTOR SIGNATURE: _____



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BUILDING DEPARTMENT AND FIRE PREVENTION INSPECTION FEE SCHEDULE

Ord. #157-10

- A.** For single rental unit of one-family home, individual condominium, cooperative unit, or apartment unit inspection: \$100 for Building Department Inspection and \$100 for Fire Prevention Bureau Inspection.
- B.** Single family residential sale inspection: \$100 for Building Department Inspection and \$100 for Fire Prevention Bureau Inspection.
- C.** Two family residential sale inspection: \$125 for Building Department Inspection and \$125 for Fire Prevention Bureau Inspection.
- D.** Three family residential sale inspection: \$150 for Building Department Inspection and \$150 for Fire Prevention Bureau Inspection.
- E.** Four family residential sale inspection: \$175 for Building Department Inspection and \$175 for Fire Prevention Bureau Inspection.
- F.** Five family residential sale inspection: \$200 for Building Department Inspection and \$200 for Fire Prevention Bureau Inspection.
- G.** Six family or above residential sale inspection: \$10 per unit above five.
- H.** For commercial and industrial property: \$250 for up to 10,000 square feet of gross floor area, plus \$25 for each additional 1,000 square feet of gross floor area for Building Department Inspection and \$250 for up to 10,000 square feet of gross floor area, plus \$25 for each additional 1,000 square feet of gross floor area for Fire Prevention Bureau Inspection.
- I.** The fee for all reinspection's required for the issuance of the certificate(s), whether due to inspection failure or denial of access, shall be \$50 for first failure, \$75 for second failure for Building Department Inspection and/or Fire Prevention Bureau Inspection.