



## DEPARTMENT OF BUILDINGS

BOROUGH OF EDGEWATER  
55 RIVER ROAD  
EDGEWATER NEW JERSEY 07020  
AREA CODE 201-1700 EXT 3126

DATE: \_\_\_\_\_

Note: Proof of paid taxes must be shown before issuance of a certificate

Tax Office: \_\_\_\_\_

### Please Print

LOCATION OF INSPECTION: \_\_\_\_\_

CURRENT OWNER'S NAME: \_\_\_\_\_

CURRENT OWNER'S ADDRESS: \_\_\_\_\_

CURRENT OWNER'S PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

### SALE

BUYER'S NAME: \_\_\_\_\_

BUYER'S HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

BUYER'S PHONE NUMBER: \_\_\_\_\_ CELL: \_\_\_\_\_

BUYER'S E-MAIL ADDRESS: \_\_\_\_\_

REALTOR'S NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

### PLEASE CHECK ONE

PROPERTY WILL BE USED AS:  PRIMARY RESIDENCE  RENTAL PROPERTY  BUSINESS

### RENTAL

TENANT'S NAME: \_\_\_\_\_

TENANT'S PHONE NUMBER: \_\_\_\_\_ CELL: \_\_\_\_\_

APARTMENT/SUITE NUMBER: \_\_\_\_\_ FLOOR NUMBER: \_\_\_\_\_

BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_ ZONE: \_\_\_\_\_

( ) ONE FAMILY                      ( ) MULTI FAMILY                      ( ) CO-OP  
( ) TWO FAMILY                      ( ) CONDO                                  ( ) OTHER

BUSINESS: (BRIEF DESCRIPTION) \_\_\_\_\_

APPLICATION SUBMITTED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

**REQUIREMENTS FOR  
RESIDENTIAL CERTIFICATE OF CONTINUED OCCUPANCY**

- 1. FRONT DOOR IF CONNECTED TO A COMMON HALLWAY, MUST BE SELF CLOSING.**
- 2. CHAIN INSIDE FOR FRONT DOOR, IF CONNECTED TO A COMMON HALLWAY.**
- 3. MUST MEET ALL HOTEL AND MULTIPLE DWELLING LAWS (HOLES IN WALL, GFI'S, PAINT, ETC.)**
- 4. HAND RAILS MUST BE INSTALLED IN ALL STAIRWAYS WITH THREE OR MORE RISERS.**
- 5. ON INITIAL INSPECTION FEE OF \$100.00 FOR EACH UNIT SHOULD BE BROUGHT IN WITH THIS APPLICATION. IF INSPECTION FAILS FOR ANY REASON THERE IS AN ADDITIONAL \$50.00 RE-INSPECTION FEE.**
- 6. PLEASE BE ADVISED THE INSPECTOR DOES INSPECTIONS TUESDAY AND THURSDAY BETWEEN THE HOURS OF 11AM & 2PM. PLEASE MAKE SURE SOMEONE IS ABLE TO BE THERE BETWEEN THESE HOURS.**
- 7. INSPECTORS CANNOT BE EXPECTED TO NOR WILL THEY REMOVE SHOES DURING THE INSPECTION**